

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE GENERAL OF HEALTH SERVICES
Public Health-II(NPCDCS)
F-17, KARKARDOOMA, DELHI-110032
npcdcs.delhi@gmail.com

F.NO. 18/7/DHS/PH-II/NPCDCS/2022-23 /677

Date: 19/01/2023

Notice

Subject: Performance of Magic Shows through Song & Drama Division approved agencies on prevention and control for cancer on the occasion "World Cancer Day" 04th February, 2023.

Dear Sir/ Madam,

Reference subject cited above, the medium of **Magic Shows** is proposed to be utilized for spreading the preventive, promotive and early detection messages on cancer awareness & ongoing screening activity among 41 school health clinics/ Porta cabin clinics under Delhi Government schools through agencies approved by Song & Drama Division, Ministry of Information & Broadcasting on approved rate.

(1) The terms and conditions & modality to be observed for conduction of the Magic Shows are as follows: -

- A. The Magic Shows are to be performed in school premises of respective School Clinics w.e.f. 01.02.2023 to 14.02.2023 in 41 Delhi Government Schools where School Health Clinics are functional.
- B. The total 41 Magic Shows are to be conducted in school health clinics / Porta cabin clinics. The shows are to be spread during the working hours of Schools where School Health Clinics are functional.
- C. The Magic Show will be performed by approved agency as per the approved rate for Six (06) Members Team @ Rs 7,000 /- by Song & Drama Division, Ministry of Information & Broadcasting, Govt. of India(In case agency approved on the higher rate and submit their willingness to perform activity @ Rs. 7,000/- may be allowed to perform the activity).
- D. The Magic Shows are to be performed during school hours & prior information is to be shared with School Health Scheme officials so that they may intimate the school concerned. School Students, teachers/ Officials of School Health clinics should be actively involved during the programme.

- E. Every performance in School is to be got verified from Officer/Official (Medical Officer / PHNO / Pharmacist) on duty in School Health Clinics.
- F. The agency concerned will submit the photographs of the shows along with verified Performa to State NCD Cell (NPCDCS) Delhi.
- G. No advance payment will be admissible. The payment will be on credit basis subject to the satisfactory performance. Necessary deduction will be made as per rule.
- H. Verified performance report is to be submitted after completion of activity within stipulated time for release of payment along with bill in duplicate.

(2) Selection of agencies & work order

- A. The interested agencies are required to submit the following requisite documents in original as issued by Song & Drama Division, Ministry of Information & Broadcasting, Govt. of India. The originals documents will be returned after verification.


Following documents are required:

- i. Copy of the empanelment with Song & Drama Division, Ministry of Information & Broadcasting, Govt. of India along with original for verification.
 - ii. Copy of the Magic Shows fee along with original for verification.
 - iii. Copy of Tax to be levied (if any) with original for verification (PAN of agency/agency bearer).
- B. The number of shows will be equally distributed among the selected agency. For example, if three agencies found to be eligible for performing Magic shows then all three agencies will be allotted equal number of Magic shows i.e. 13 Magic shows for each. The agencies interested in carrying out the work & subject to completion of requisite documents, will be given the work order.
 - C. Number of Magic Shows may decrease depending on the number of agencies found eligible to perform the task. The number of Magic Shows to be allocated to each agency will also depend on the number of agencies responding to the office request.
 - D. The responding agencies subject to submission of all relevant documents and willingness to carry out the work will be directed to submit script to be

enacted during the activity focusing on preventive and promotive aspect of cancers.

- E. The work order will be issued to agency as per the approved rates of Song & Drama Division, Ministry of Information & Broadcasting, Govt. of India as mentioned in terms & conditions at point "1.C".
- F. The agency who ever fulfill the criteria and approved rates as mentioned above, will be selected.
- G. Payment will be made subject to satisfactory completion of the work and no part payment will be admissible.
- H. DGHS, GNCTD reserves the rights of cancellation of all work or part of it on its sole discretion without assigning any reason.
- I. Verified performance report is to be submitted for release of payment along with bill in duplicate addressed to State NCD Cell, Director General of Health Services, F-17, Karkardooma, Delhi-110032.
- J. The interested agencies are requested to submit their willingness on agency letter-head with requisite documents as mentioned in para 2.A within five working days of issuance / uploading of this notice on website, whichever is earlier. If the last day of notice period falls on non-working day or on holiday then next working day will be considered as last day of notice period up to 05:00 PM. No agency will be entertained after expiry of this notice.
- K. The documents are to be submitted from 10:00 AM to 05:00 PM at State NCD Cell (NPCDCS), Public Health-II, 6th Floor, DGHS (HQ), F-17, Karkardooma, Delhi-110032.

This communication need not to be construed as prelude to confirmed contract order.


14/01/2023
Dr. Sanjay Singh
SPO (NPCDCS)